

ASPEN – STAND ALONE PARTS – WARRANTY REPORT FORM

1 YEAR WARRANTY from date of purchase for parts purchased separate from manufactured product.

Submission and completion of the process will allow Aspen to determine the eligibility of the component for warranty replacement and or credit. In order for Aspen to process this claim in a timely manner, **COMPLETE INFORMATION MUST BE PROVIDED.**

NOTE: Parts must be warranted through the purchasing wholesale distributor with proof of purchase provided (**original invoice copy**). Once Aspen receives the information, a determination of eligibility for warranty will be made “if” the component is eligible, a credit to account will be issued to the original purchasing wholesaler or credit back on replacement purchase order number.

ALL INFORMATION IS REQUIRED

DISTRIBUTOR: _____

BRANCH #: _____ DEBIT MEMO #: _____

DISTRIBUTOR ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

WHOLESALER REP NAME: _____

EMAIL: _____ PHONE #: _____

PART #: _____ DESCRIPTION: _____

DETAILED DESCRIPTION OF DEFECT: _____

P.O. # for replacement component: _____

(If replacement part is desired – give valid P.O. # - Aspen will credit P.O. upon receipt and approval of defective part).

HOW TO RETURN DEFECTIVE PART

(ALL must be included and received for credit issue)

- 1) COMPLETE FORM 2) DEFECTIVE PART 3) PROOF OF PURCHASE**

SEND TO:

CLAIMS DEPARTMENT
ASPEN MANUFACTURING
373 ATASCOCITA ROAD
HUMBLE, TX 77396
Phone # (281) 441-6500 ext. 117 - Maria
mariad@aspenmfg.com