



## ASPEN STANDALONE PART WARRANTY REPORT FORM

**One (1) YEAR WARRANTY** from date of purchase for parts purchased separate from manufactured product. Submission and completion of the process will allow Aspen to determine the eligibility of the component for warranty credit. In order for Aspen to process this claim in a timely manner, **COMPLETE INFORMATION MUST BE PROVIDED.**

**NOTE:** Parts must be warranted through the purchasing wholesale distributor with proof of purchase provided (**Aspen original invoice copy or purchase order # \_\_\_\_\_**). Once Aspen receives the information, a determination of eligibility for warranty will be made "if" the component is eligible, a credit to account will be issued to the original purchasing wholesaler.

### **ALL INFORMATION IS REQUIRED**

Distributor: \_\_\_\_\_  
Branch #: \_\_\_\_\_ Debit Memo #: \_\_\_\_\_  
Distributor Address: \_\_\_\_\_  
City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip: \_\_\_\_\_  
Distributor Rep Name: \_\_\_\_\_  
Rep Email: \_\_\_\_\_ Rep Phone #: \_\_\_\_\_

Part #: \_\_\_\_\_ Description: \_\_\_\_\_  
Defect Type/Description: \_\_\_\_\_

### **HOW TO RETURN DEFECTIVE PART**

*(ALL must be included and received for credit issue)*

- 1) **COMPLETE FORM**    2) **DEFECTIVE PART**    3) **PROOF OF PURCHASE**

**SEND TO:**

**CLAIMS DEPARTMENT  
ASPEN MANUFACTURING  
373 ATASCOCITA ROAD  
HUMBLE, TX 77396  
Phone # (281) 441-6500 ext. 117 - Maria**